



About the New Hampshire Council on Developmental Disabilities

Mission

We are dedicated to dignity, full rights of citizenship, cultural diversity, equal opportunities and full participation for all NH citizens with developmental disabilities. The Council carries out its mission through education, advocacy and the funding of innovative projects that make a difference in the lives of NH citizens with developmental disabilities. Most of our work is accomplished through collaboration with other groups and organizations that have a similar vision of community inclusion and integration for individuals with intellectual and developmental disabilities in NH.

DD ACT

The Council was created through Federal legislation known as the Developmental Disabilities Assistance and Bill of Rights Act (DD Act).

The New Hampshire Council on Developmental Disabilities is a 100% federally funded agency that supports public policies and initiatives that remove barriers and promote opportunities in all areas of life for people with developmental disabilities.

We are a minimum allotment State and our allotments are based on the congressionally approved Federal budget. (Our current Notice of Award is in your packets). Our grant allotment allows for a two-year project period, in which we can obligate our funds and do our work, and a third year to liquidate any obligated funds during that period. This is why we typically carry funds forward.

Council Membership

The Council has at least 21 members. By law, 60% of our membership must be individuals with developmental disabilities and/or parents or guardians of individuals with developmental disabilities. They are all volunteers. There are also mandated agency seats including, the Bureau of Developmental Services, DOE Vocational Rehabilitation, DOE Special Education, the Institute on Disability at UNH, the Disability Rights Center-NH, the Department of Elderly and Adult Services, the Private Provider Network (service providers), and New Hampshire Family Voices.

Members are appointed by the Governor for three-year terms.

Five year plan

The Council is charged with identifying the most pressing needs in the developmental disabilities community and then developing a State Plan every five years to establish specific goals, objectives and strategies to address those needs.

The Council regularly collaborates on, and distributes small grants for projects, trainings, and conferences that address goals identified in the State Plan. In addition, the Council provides small grants to individuals and families impacted by disabilities, which support personal educational and employment needs, as well as having the capacity to provide larger grants for "demonstration" projects or activities as described in the DD Act.

Notice of Award**Title of Program: (SCDD) DD Act State Councils on Developmental Disabilities****Award Authority: P.L. 106-402 (DD Act)****Grantee:**

New Hampshire
New Hampshire Council
on Developmental Disabilities
2 1/2 Beacon St., Suite 10
CONCORD, NEW HAMPSHIRE 03301

Date: October 26, 2020**Grant No.:** 2101NHSCDD-00**Award Instrument:** Grant (Formula)**Project Period:** 10-01-2020 - 09-30-2022**Budget Period:** 10-01-2020 - 09-30-2022**EIN:** 1026000618L5
DUNS#: 011040545**CFDA:** 93.630**Object Class Code:** 41.15

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-21-0142	2021,2994902	\$101,910.00	\$101,910.00
Total		\$101,910.00	\$101,910.00

ACL Contact Information:

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at <https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.

Emmanuel Ekwo
ACL Grants Officer

Terms and Conditions:

1. This grant award is issued under Title I, Subtitle B of Developmental Disabilities Assistance and Bill of Rights Act of 2000. The terms and conditions of this Notice of Award (NoA) and other requirements have the following order of precedence: (1) statute; (2) executive order; (3) program regulation; (4) administrative regulation found in 45 CFR Part 75; (5) agency policies; and (6) Any additional terms and conditions and remarks on NoA.

Please visit ACL's website at <https://www.acl.gov/grants/managing-grant> to view some of these terms and conditions such as:

- Prohibition on certain telecommunications and video surveillance services or equipment
- SAM.gov / DUNS Requirement
- National Policies including Trafficking Victims Protection Act, Whistleblower Protections, and DOMA: Implementation of Same-Sex Spouses/Marriages
- Federal Funding Accountability and Transparency Act (FFATA)

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- Federal Awardee Performance and Integrity Information System (FAPIS)
- 2. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its approved state plan(s) and will comply with the terms and conditions and other requirements of this award.
- 3. For this Federal fiscal year 2021 grant awards, grantees are to obligate and complete the work authorized within the 24-month project period end date and liquidate obligations by September 30th the following year unless a waiver is approved consistent with 45 CFR 1326.3(b).
- 4. SF-425 Financial Reporting: The Federal Financial Report (SF-425) is due annually within 90 days after each 12-month period ending September 30th. Each annual SF-425, due by December 31st, must be completed on a cumulative basis building on prior year certified amounts. For this FFY 2021 grant, a final report is due within 90 days after the liquidation period end date of September 30, 2023 or by December 31, 2023. As a reminder, in any given year, each SCDD grantee must submit three separate SF-425s. As an example, for the reports due December 31, 2021, grantees are to submit the Final report for the FY2019 grant, second annual report for FY2020 grant, and first annual report for the FY2021 grant. For this FFY2021 grant, the SF-425 shall be submitted using the HHS Payment Management System (PMS). PMS website is located at: <https://pms.psc.gov>.
- 5. The SCDD annual program performance report (PPR) for the period ending September 30, 2021 must be completed by December 30, 2021. ACLReporting is no longer accepting new PPR data in the federal system. The reporting requirements are not changing, only the method for submitting to ACL. Further details regarding the submission process and other instructions will be provided by email.
- 6. The Federal share of the cost of all projects in a State supported by an allotment to the State under Subtitle B may not be more than 75 percent of the aggregate necessary cost of such projects, as determined by the Secretary. The remaining 25% of the aggregate necessary cost of such projects represents the non-Federal share. In the case of projects whose activities or products target individuals with developmental disabilities who live in urban or rural poverty areas, as determined by the Secretary, the Federal share of the cost of all such projects may not be more than 90 percent of the aggregate necessary cost of such projects, as determined by the Secretary. In the case of projects undertaken by the Council or Council staff to implement State plan activities, the Federal share of the cost of all such projects may be not more than 100 percent of the aggregate necessary cost of such activities.

Remarks:

- 1. The SCDD grant award to your state has been approved for the current period of the fiscal year in the amount shown above. Award level represents FY 2021 initial funding under the current Continuing Resolution (PL 116-159) through December 11, 2020. The period for liquidation of the obligations is through September 30, 2023.
- 2. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. When requesting payment from PMS, please use your P account login and reference the Grant No. listed above for payment. Instructions regarding payments can be obtained at <https://pms.psc.gov/training/pms-user-guide.html#Request>, or contact your PSC Account Liaison; 1-877-614-5533; PMSSupport@psc.gov.
- 3. Federal Cash Reporting: On the SF-425 form, lines 10 a through c are reported on a quarterly calendar year basis (for the periods ending 12/31, 3/31, 6/30, 9/30) at the HHS Departmental Payment Management System (PMS). PMS website is located at: <https://pms.psc.gov>. Reconciliation of advances and disbursements is required for each quarter and the report must be completed within 30 days of the end of each quarter (i.e., by 1/30, 4/30, 7/30, 10/30). This reporting requirement is separate from completing the entire SF-425 as denoted in the financial reporting term.